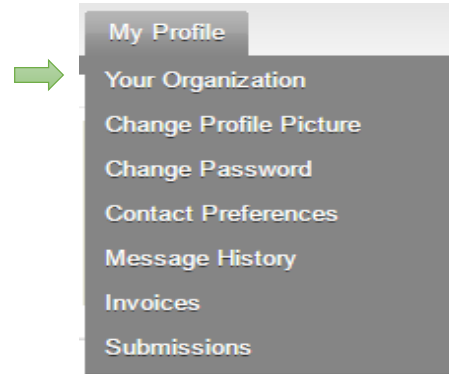


# Invoicing: Print & Pay Institutional Invoice

## View Invoice

From the Member Profile page:

1. Click [My Profile](#) Link
2. Hover over My Profile Tab
3. Click [Your Organization](#)
4. Click Invoice
5. Click the Invoice ID #
6. Click Download



**Note:** To print your institutional invoice review:  
[Invoicing: Print & Pay My Invoice](#)

## Print Invoice

From the Member Profile page:

1. Click [My Profile](#) Link
2. Hover over My Profile Tab
3. Click [Your Organization](#)
4. Click Invoice
5. Click the Invoice ID #
6. Click Pay Invoice
7. Enter your payment information
8. Click Submit Credit Card Payment

